



# Art and Culture Center/Hollywood

## Young Actors + Young Artists Summer Camp Assistant Instructor

### Why You Should Join Our Team

Our mission at the Art and Culture Center/Hollywood is to cultivate creativity and the support of the arts in our community through education, innovation, and collaboration. For almost 50 years, the Center has promoted excellence in the visual and performing arts via contemporary gallery exhibitions, stage performances, documentary films, artist talks, and educational programs that reflect the highest standards of artistry and diversity.

We are excited for you to join our dedicated and enthusiastic team in fulfilling a commitment to make an impact in a child's life through immersing them in performing and visual arts while surrounding yourself in a positive environment.

We need your help with our Young Actors + Young Artists (YAYA) Summer Camp to partner with parents/guardians, volunteers, and community partners to hold ourselves accountable for each child in our program, so they expand their creativity, develop artistic skills, build friendships, and have a positive experience exploring cultural arts.

### Duties and Responsibilities

This position is a great fit for a dynamic individual who has experience working with young people and is passionate about teaching, creating and appreciating art.

The Young Artists + Young Actors Summer Camp Assistant Instructor will work closely with the Assistant Instructor, Teen Arts Support Staff and the Center Arts Program Manager. This position will report to the Center Arts Program Manager.

### **Specific Responsibilities**

- Complete pre-camp training and screening process
- Help define and design process of daily camp activities and review performance piece in pre-camp planning session
- Co-lead and implement daily activities, game, performance and projects throughout camp period
- Monitor and care for the campers to create a safe and positive environment
- Check campers in and out of program daily

### **Education Level, Knowledge and Work Experience**

- High School Diploma required, ideal candidate would be a Junior or Senior in college working towards a teaching degree or similar
- Previous experience with performing and/or visual arts programming a plus
- Must have experience working with kids, ideally ages 7-10

## **Skill Requirements**

- 🎨 High energy and flexible attitude
- 🎨 Ability to think on your feet
- 🎨 Reliable, punctual and able to follow a structured schedule
- 🎨 Positive and open approach to collaboration, communication, and teamwork
- 🎨 Effective and efficient verbal communication skills and time management
- 🎨 Experience with assisting in creating activities or lessons is a plus
- 🎨 Self-starter with the ability to take initiative, adapt to shifting priorities and develop solutions quickly and effectively
- 🎨 Presentation skills to effectively convey activities and camp curriculum is a plus
- 🎨 Proficiency in technical areas such as smartboards, internet functions and more is a plus
- 🎨 Interpersonal savvy to make connections with education and community and partners a plus
- 🎨 Interact professionally and amicably with students, parents, and staff
- 🎨 Unquestionable personal code of ethics, integrity, diversity and project a professional image of trust.
- 🎨 Must pass a Level 2 background check and have reliable transportation.

This is a contractor position running from June 17 through August 9, 2024, Mondays-Friday, from 8:45 am to 4:15 pm. There will be a mandatory paid training day in May and a planning day in June, dates to be determined based on availability. Thursday, July 4<sup>th</sup> will be a paid holiday. Compensation is \$1,500 per 2 week session, total of 4 sessions. Location of camp will be at the Art and Culture Center/Hollywood 1650 Harrison Street Hollywood, Florida 33020

**Minimal physical requirements to include walking, standing, occasional lifting, sitting at workstation and ability to move about to support camp activities.**

## **Equal Employment Opportunity**

The Art and Culture Center/Hollywood provides equal employment opportunities to all qualified individuals prohibits discrimination against and harassment of any employee or any applicant for employment because of race, color, national or ethnic origin, age, religion, disability, sex, sexual orientation, gender identity and expression, veteran status or any other characteristic protected under applicable federal or state law. All personnel who are responsible for hiring and promoting employees and for the development and implementation of programs or activities are charged to support this effort and to respond promptly and appropriately to any concerns that are brought to their attention.

Apply on Indeed or LinkedIn or submit cover letter and resume by email to [jen@artandculturecenter.org](mailto:jen@artandculturecenter.org) Please reference the position you are interested in being considered for. No calls please.